



## Confidentiality Agreement

**BUSINESS/ PROPERTY FOR SALE LISTING No:**

Sales Consultant: .....

**Date:**.....

### ACKNOWLEDGEMENT OF INTRODUCTION AND CONFIDENTIALITY

- I confirm that "Raven's Business Services" has introduced me to the below business &/or property and declare that I have a genuine interest and **have the required financial capacity to complete the purchase.**
- I now request that you supply me with information about the business &/or property, which will be used for no other purpose than to assist me in determining whether I wish to purchase the business &/or property.
- I agree that my information can be passed onto Raven's Finance.
- I agree that all information made available to me through any means whatsoever, including the fact that the business &/or property is for sale, will remain **strictly confidential** between me and the vendor and **this information will not be reproduced, transmitted to or discussed with any parties** except legal, accounting, or financial advisors on a 'need to know' basis and such other parties will be bound to the terms of this agreement.
- To maintain the confidentiality of this information, it is agreed that should I decide not to proceed any further with my enquiry to purchase the business and/or property, then I shall immediately return to "Raven's Business Services" all information received and any copies made.
- I undertake **not to communicate with any of the staff, landlord, accountants, solicitors, owner/s** or associates of the business &/or property in any way **unless given express authorisation** to do so by "Raven's Business Services".
- **I undertake to only deal with "Raven's Business Services" and no other broker, entity or person regarding the sale of this business and any other business &/or property introduced to me by "Raven's Business Services" and that all enquiries regarding the business &/or property will be directed to Raven's and I will not contact the vendor except through Raven's.**
- I/we also agree for my/our name/s to be passed onto the vendor as evidence that we have a genuine interest in this business &/or property.
- **I agree not to enter into any agreement to purchase the whole or any part of the business/residential or commercial property except through Raven's Business Services Pty Ltd.**
- **I declare that I have not received information or entered into any agreements with any other Business Broker regarding the business and/or property.**

TITLE (please specify)		Mr / Ms / Miss / Mrs / Other: .....			
PLEASE PRINT FULL NAME					
BUSINESS NAME <small>(if applicable)</small>					
ADDRESS					
		STATE		P/CODE	
PHONE (WK)		PHONE (AH)			
FAX (WK)		FAX (AH)			
MOBILE		EMAIL			
I would like to receive the information by		<input type="checkbox"/> Email		<input type="checkbox"/> Fax	
Signature:		Date:			

**PLEASE RETAIN A COPY OF THIS AGREEMENT FOR YOUR FILE RECORDS**

<b>OFFICE USE ONLY</b>	DATABASE	RAVEN'S REPORT	FINAL SCAN
DATE			
INIT.			

[www.ravens.com.au](http://www.ravens.com.au)